



## ERAC Plan Participant ERAP Readiness and Review Self-Assessment Questionnaire

Complete the following questionnaire to the best of your ability. Once completed, please submit using the button at the bottom of this questionnaire or email a copy to Patrick Knight, Safety & Quality Manager, at [patrick.knight@erac.org](mailto:patrick.knight@erac.org).

**Company Name:**

**Contact Name:**

**Phone Number:**

**Email:**

Emergency response assistance plans (ERAPs) must address the following basic elements of emergency response:

### Part 1: Roles and Responsibilities

Section 5 of the ERAP is the roles and responsibilities of key personnel, including your company personnel authorized to implement the ERAP.

#### Question 1:

As an ERAP holder, is your list of emergency contacts up to date with ERAC? Do you update ERAC each time there is a change to your emergency contacts?

**Yes**

**No**

**If no, please indicate what has changed.**

#### Question 2:

Do you complete regular audits of your emergency contact phone numbers?

**Yes**

**No**

#### Question 3:

In addition to having the ERAP telephone number that ERAC provides, the consignor must also provide a 24-Hour Number on the bill of lading (BOL). Is the person who answers your 24-Hour Number able to provide technical information about the dangerous goods in transport, without breaking the telephone connection made by the caller?

**Yes**

**No**

If no, you can [register online to use CANUTEC's free, 24-hour emergency telephone number](#) on your dangerous goods shipping documents.



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### Part 2: Response Resources

In Section 9 of the ERAP, ERAC lists strategically placed emergency response resources throughout Canada along transportation corridors based on risk and frequency.

#### Question 4:

Are you, as the Plan Participant, aware of what response resources may be mobilized as part of the ERAP implementation process?

**Yes**                      **No**

#### Question 5:

Do the geographical areas of coverage listed in your Transport Canada ERAP approval letter align with all the provinces through which your products are being transported?

**Yes**                      **No**

**If no, please indicate what has changed.**

### Part 3: Potential Incident Analysis (PIA)

In Section 10 of the ERAP, a PIA is included in the ERAP as per section 7.3 (2)(m) of the TDG Regulations, including: an analysis of how an accidental release could occur; potential consequences related to a release; and measures, organized by tier in accordance to section 7.8, to be taken in response to a release or anticipated release.

#### Question 6:

As an ERAP holder, you have previously identified the products, quantities and means of containment that you are transporting. If this information has changed, have you updated it with ERAC?

**Yes**                      **No**

**If no, please indicate what has changed.**

#### Question 7:

Are your emergency contacts readily available at any time to provide ERAC with Safety Data Sheets (SDS) for every product covered by the ERAP?

**Yes**                      **No**



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### Part 4: Plan Implementation

In section 14 of your ERAP, it specifies the steps necessary for the implementation of your ERAP and tier of response.

#### Question 8:

Are your emergency contacts aware of their responsibilities during a release or anticipated release of dangerous goods that has your ERAP reference number on the bill of lading?

**Yes**

**No**

#### Question 9:

Do your emergency contacts understand what the two tiers of response involve during an ERAP implementation?

**Yes**

**No**

#### Question 10:

Do your emergency contacts understand what an ERAP incident report and ERAP implementation report are?

**Yes**

**No**

#### Question 11:

Are your carriers aware of their responsibility to call the ERAP telephone number when there is a release or anticipated release of dangerous goods listed with your ERAP reference number?

**Yes**

**No**

### Part 5: Emergency Response Actions

Section 11 of your ERAP includes response actions for critical tasks (e.g., damage assessment, planning, product transfer, containment, flaring and purging). ERAC's procedures and documents clearly identify how each of the processes will be managed.

#### Question 12:

Do your emergency contacts review the ERAP annually as provided by ERAC?

**Yes**

**No**



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### Question 13:

Do you have any regulatory questions pertaining to your ERAP?

**Yes**                      **No**

**If yes, please provide your questions.**

### Part 6: Training and Exercises

As outlined in Appendix E of the ERAP, ERAC trains, assesses and approves its responders for competence on an annual basis.

### Question 14:

ERAC offers the opportunity for Plan Participants to observe regional training and assessment events, held at least once a year in each region. These events allow our remedial measures advisors (RMAs), technical advisors (TAs), response team leaders (RTLs), alternate team leaders (ATLs) and response team members to test their skills while learning new industry best practices.

Would you be interested in attending a regional training?

**Yes**                      **No**

### Question 15:

Do you conduct tabletop exercises annually to help your organization plan for response to dangerous goods incidents?

**Yes**                      **No**

**If no, would you like ERAC to assist in the facilitation of your tabletop exercises?**

### Question 16:

Would you like more information on ERAC's ERAP preparedness and response program?

**Yes**                      **No**

Thank you for your participation and effort in helping to assure your organization's compliance and readiness in the event of an incident. We are here to help you succeed in managing your needs, efficiently and effectively. Once completed, please submit using the button at the bottom of this questionnaire or email a copy to Patrick Knight, Safety & Quality Manager at [patrick.knight@erac.org](mailto:patrick.knight@erac.org).